HOUSING FOUNDATION COPENHAGEN

INVENTORY CHECKLIST
KULBANE KOLLEGIET- FAMILY APT. 304

ATTENTION

Housing Foundation Copenhagen has provided some basic furniture for each room. They are provided by Housing Foundation and must remain in the room regardless of whether or not you make use of it.

- If any items are missing or damaged upon moving in, please report it in your online workflow.
- If the items are missing or damaged during Move-out inspection, you must pay for the costs of replacement.

Items which we have provided and therefore offer service for:

Living room /kitchen

- [ ] 1 sofa
- [ ] 1 sofa table
- [ ] 2 book shelves
- [ ] curtains
- [ ] 1 ceiling lamp
- [ ] 1 desk
- [ ] 1 desk chair
- [ ] 1 desk lamp
- [ ] 1 bulletin board
- [ ] 1 trashcan
- [ ] 1 bookcase

Kitchen

- [ ] 1 dining table
- [ ] 2 dining chairs
- [ ] 1 dishwasher* remember to clean the machine on a regular basis and inform us right away in case of any technical issues.
- [ ] 1 dish rack*
  *It is important that you have the tray underneath to avoid water damage.
- [ ] 1 vaccum * We provide vaccum bags, if you run out please contact our service manager at hf.service.manager@gmail.com

HOUSING FOUNDATION COPENHAGEN

HOUSING FOUNDATION COPENHAGEN

INVENTORY CHECKLIST
KULBANE KOLLEGIET- FAMILY APT. 304

ATTENTION

Items which we have provided and therefore offer service for:

Large bedroom

- [ ] 1 single bed (90 x 200 cm)
- [ ] 1 top mattress (90*200 cm)
- [ ] 1 mattress protector sheet (90 *200 cm) *
- [ ] 1 bedside table
- [ ] 1 beside lamp
- [ ] 1 wardrobe with mirror
- [ ] 1 set of curtains
- [ ] 1 desk
- [ ] 1 desk chair
- [ ] 1 desk lamp
- [ ] 1 bulletin board
- [ ] 1 ceiling lamp
- [ ] 1 trashcan

Small bedroom

- [ ] 1 single bed (90 x 200 cm)
- [ ] 1 top mattress (90 x 200 cm)
- [ ] 1 mattress protector sheet (90*200cm)*
- [ ] 1 bedside table
- [ ] 1 beside lamp
- [ ] 1 wardrobe with mirror

*The mattress protector sheet is given for free and it is 1 per person /to each bed. It is designed to wrap around the bed to protect and ensuring that the bed & top mattress do not get dirty.
Please note that the mattress protector sheet should not be removed during your stay, only if you want to wash it.
But when you are ready for
your departure, and before the move out inspection, the mattress protector sheet must be removed from the room, if not, it will result in a fee for removal of extra items.

HOUSING FOUNDATION COPENHAGEN

HOUSING FOUNDATION COPENHAGEN

INVENTORY CHECKLIST
KULBANE KOLLEGIET- FAMILY APT. 304

ATTENTION

Items which we have provided and therefore offer service for:

Bathroom:

☐ 1 shower curtain*

*180x 200 cm: it is important to have the RIGHT SIZE, so no water damage is caused to the bathroom door - we provide the shower curtain
for free at move in, but you need to wash it, if it gets dirty.

Please note:
You must buy and put in your own light bulbs (E14 and E27 types), batteries for smoke alarms.
We provide free service for not usual light sources like kitchen hood lights, spot lights, LED and fluorescent light tubes.