

Household application

Name:	Jane Doe
Address for rented apartment:	(e.g.) Dalslandsgade 8. X-xx, 2300

Hereby I apply for acceptance for this person to live with me in my apartment as a member of my household.

Name:	John Doe
Relation to me:	(e.g.) Partner

All members of the above tenant's household must register their address once this document is filled in and signed. This process must be started within 5 days of completing this document.

I confirm that I have read and understood the attached paper about who has permission to register their address in my apartment and who has permission to live with me as a part of my household.

I also confirm that if the local authorities contact The Housing Foundation Copenhagen, I can now and for the future confirm this relation. If other people were accepted earlier in this apartment they are on the attached list.

dd-mm-yyyy

12345

Date, and Tenant ID

Who has permission to move in and register their address at your accommodation and how many are permitted to live there.

This document is to inform our tenant about the rules and regulations concerning who is allowed to move in and register their address at the accommodation you have rented by The Housing Foundation Copenhagen. The document also informs you how many are allowed to live in the accommodation and what you must do when a member of your household moves in.

You must also know if a person moves into your accommodation and applies for a CPR, the Local Authority (e.g. Copenhagen Municipality) will contact The Housing Foundation Copenhagen asking us to confirm if we permit this person to register their address at your rented accommodation.

Who has permission to stay with you in your accommodation and register their address there?

Only members of your household are according to the Rental Act § 26 allowed to move in and register their address at your Accommodation. Household includes your family and other close relationships.

A person with whom you have no other relationship than you have decided to share an apartment/room is not a member of your household and can therefore not move in and take address. If you anyway let the person move in, it is subletting. According to your contract, you do not have permission to sublet. If you are subletting, you are acting against your contract, and it can be a violation of your contract.

If you are not sure about a person being accepted as a member of your household, you are always welcome to contact The Housing Foundation Copenhagen.

How many people can get permission to stay in the accommodation and register their address there?

Normally, when you rent a “one room” student apartment only yourself as contract holder can live there and register your address there.

Other “one room” apartments can have a size that makes it possible for a household with two people to stay there.

For other apartments, according to the Act of Housing Regulation § 52 a, we are not allowed to rent an apartment out to more than two people pr. livable room (not including kitchen, bathroom etc.) and they must all be members of the contract holder’s household. If we ask for it, you are bound to inform us about the size of your household and their relationship to you.

The procedure if a person asks the Local Authorities for CPR

When a person applies for a CPR number at the Local Authorities, they will contact The Housing Foundation Copenhagen to request if we permit this person to register their address at your accommodation.

In this document, you must inform us of the members of your household, and their relationship with you. You must also tell us about your relationship with the person who has applied for a CPR number.

Member of household who is allowed to co-habitat and register their address:

John Doe

As member of the household of:

Jane Doe

Members of the Household	Relation	Date of birth	Approved by The Housing Foundation
Jonh Doe	(e.g) Partner	dd-mm-yyyy	(Employee Initials)
Jane Doe	(e.g) Partner	dd-mm-yyyy	(Employee Initials)

Housing Foundation staff signature

Date and signiture
The Housing Foundation Copenhagen