

**MOVE IN ISSUE REPORT**

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| **NAME:** **TENANT ID:****DORM & ROOM NUMBER:****PHONE NUMBER:** **E-MAIL:**  |

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| **IMPORTANT INFORMATION** The Move-in issue report **only** concerns wear & tear issues. * You do **not** need to upload photos that are already part of your Move-in inspection report. These are already recorded, and you will not be held responsible for any of those issues when moving out.
* A wear & tear issue can be scratches/marks on fixtures and inventory that doesn’t require immediate attention. For example, stains on mattress, scratch on the wall, marks on the table, build up calcium or grease on hotplates etc.
* Please put maximum 3 pictures (JPEG) per issue into the report.
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