

## **Basic inventory list - Kulbanekollegiet**

Since Danish tenants normally move into rooms without any loose furniture/equipment, the Housing Foundation Copenhagen has provided some basic items for each room that we allocate students to.

Generally, the purpose is to assist the international student with the problem of arriving to an empty room, having to immediately go purchase a complete set of furniture, and equipment –only to have to sell everything again upon departure. However, our basic equipment may not always cover everything that you personally desire and some may want to supplement the equipment yourself (especially items to make it cozy or if you have specialized needs).

The basic equipment belongs to the Housing Foundation Copenhagen and must remain in the room regardless of whether or not you make use of it yourself. **They may also not be left in the common room or study rooms to avoid their disappearance. If the items are missing during inspection (after you have moved out), then you must pay for the costs of replacement.** The provided items can be older/used but should not be broken. If any items are missing or damaged (not just worn) upon moving in, please report it in your online Flow.

Please note that previous tenants may have left additional items behind in your personal room – these items are not part of the basic equipment and are not serviced. Such items can be disposed of by the student in the Kulbane kollegium's designated area for larger garbage.

### **The below are the items which we have provided and therefore offer service for:**

#### **Personal room:**

- Curtains
- 1 ceiling lamp
- 1 desk
- 1 desk chair
- 1 desk lamp
- 1 bulletin board
- 1 bookcase (white shelving with 1 shelf)
- 1 dining table
- 2 dining chairs
- 1 single bed (90x 200 cm)
- 1 bedside table
- 1 bedside lamp
- 1 wardrobe with mirror
- 1 trash can

**Bathroom:**

**2 shower curtains** (180 x 200 cm: it is important to have the RIGHT SIZE, so no water damage is caused to the bathroom door - we provide the shower curtain for free at move in, but you need to wash it, if it gets dirty)

**Kitchen:**

**1 dish rack** – it is important that you have the tray underneath to avoid water damage

**“Usables”**

Also note that the Housing Foundation Copenhagen does not exchange your “usables”. You buy and put in your own light bulbs (E14 and E27 types), batteries for smoke alarms, vacuum cleaner bags etc. You are expected to check if this needs replacement before reporting an item damaged.

We provide free service for not usual light sources like kitchen hood lights, spot lights, LED and fluorescent light tubes.

**A mattress protector sheet** (1 per person, belongs to each bed) is provided for free. This mattress protector sheet is designed to wrap around the bed so all the 4 sides are protected, ensuring that the bed & top mattress do not get dirty. Please note that the mattress protector sheet should not be removed during your stay, only if you want to wash it.

But when you are ready for your departure, and before the move out inspection, **the mattress protector sheet must be removed from the room**, if not, it will result in a fee for removal of extra items.